

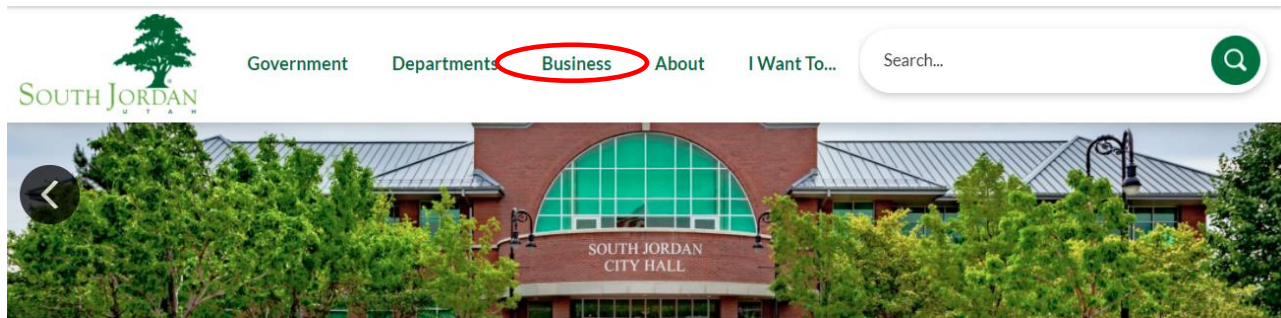
South Jordan City Business Licensing



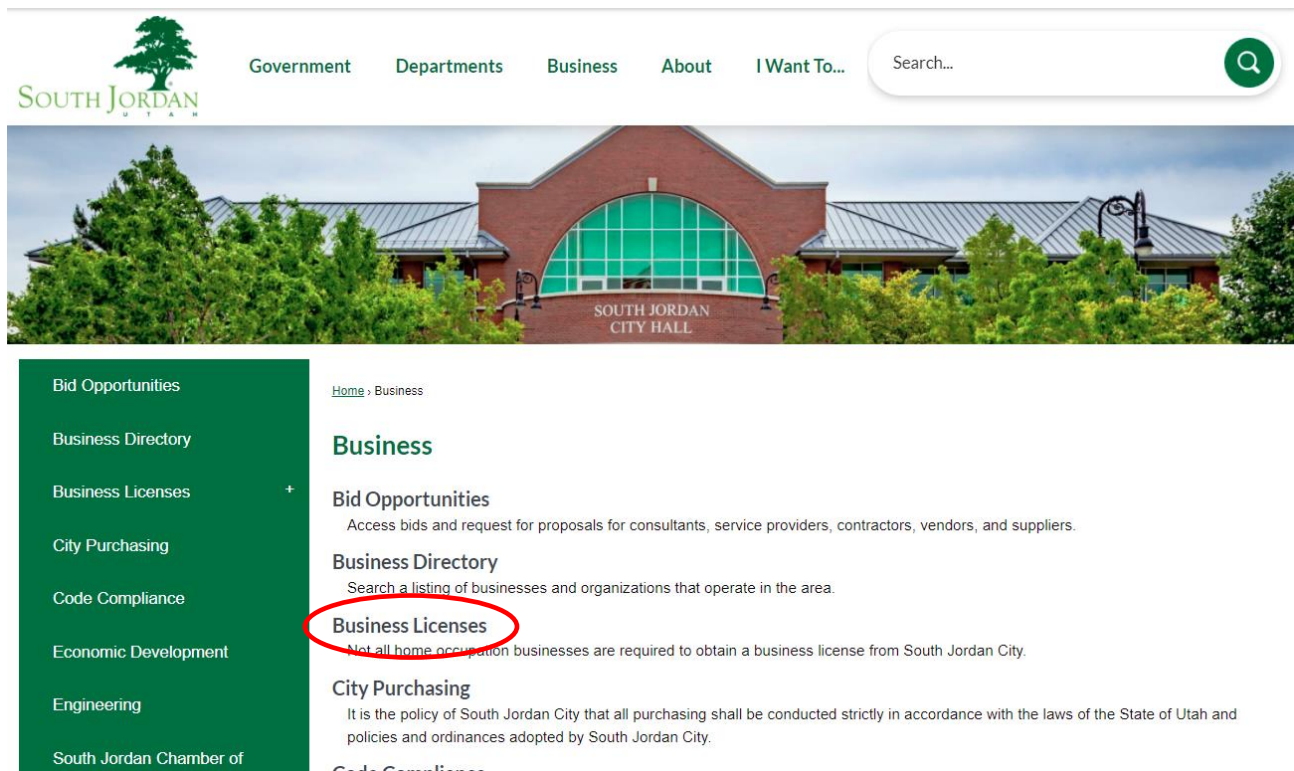
NOTE: Before you can apply for a new alcohol license you must register to create a Portal account. See the website instructions for “How to Register for a South Jordan Online Portal Account”.

How to Apply for a New Alcohol License


On the [South Jordan City website](#), in the top ribbon, click **Business**




Click **Business Licenses**



Under **Apply** click [Apply for a new business license](#)



Government Departments Business About I Want To... Search...



Business License Procedure

Home Occupation

[Home](#) > [Business](#) > Business Licenses

Business Licenses

View more information on [Home Occupation Licenses](#).

License Applications & Renewals

[Visit the South Jordan Online Portal](#)

*All applications and renewals are processed through the South Jordan Online Portal system

Register

[Create a portal account](#)

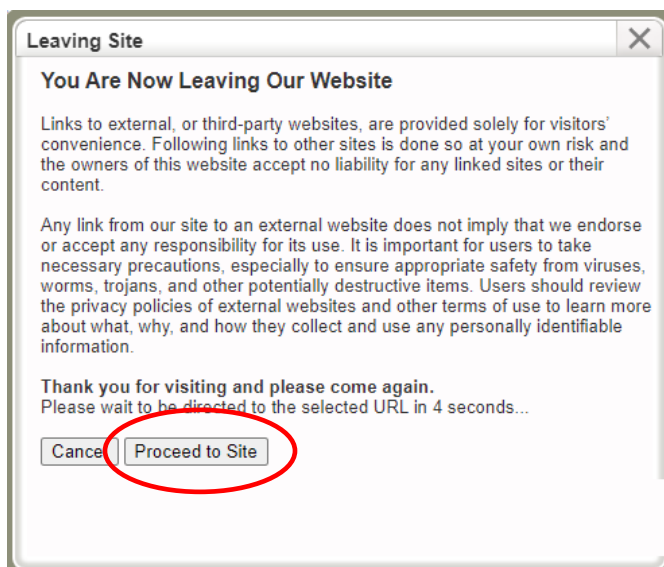
- [How To Register for a South Jordan Online Portal Account \(PDF\)](#)

Apply

[Apply for a new business license](#)

- [How to Apply for a New Business License \(PDF\)](#)
- [Additional Home Occupation Documents](#)

You will be redirected to the **SOUTH JORDAN ONLINE PORTAL**



On the Portal homepage **Sign In** to your account using the email and password you registered with.

SOUTH JORDAN ONLINE PORTAL

[Sign In](#) / [Register](#) [Portal Home](#) [Property Search](#)

Welcome to the South Jordan City web portal.

With an account you will be able to do more with CityView Portal. This includes faster entry of information, and access to options not available to anonymous users.

— Login —

Email Address*

Password*

[Forgot your password?](#)

Login

— Create an Account —

If you do not have an account, please click on [Create Account](#) to create one.

Complete steps 1 thru 8

Step 1: Business Name

- Choose the license type - **Alcohol**
- **Alcohol License Details** – Choose which type of alcohol license you are applying for (same as DABC license/permit type)

Step 2: Owner

Step 3: Contact Information

Step 4: Additional Contacts (if there are no additional contacts, you can continue to the next step)

Step 5: Location

Step 6: Upload Files

- Evidence of Proximity
- Certificate of Liability Insurance and/or Dramshop Insurance
- Floorplan (showing serving area and storage area of alcohol)

Step 7: Review & Submit

Step 8: Submitted

Once complete, your application will be reviewed by the Business Licensing staff and fees will be assigned. An email will be sent to you notifying you of the fees, at which time you can log back into the Portal to pay with a credit/debit card or bank account. Once the fees are paid, your application will be forwarded to the required City departments and/or external agencies for review. An alcohol license cannot be issued until the [Utah DABC](#) license/permit is approved. For more information please refer to [South Jordan City Municipal Code: Alcoholic Beverage Licenses, Title 5, Chapter 5.12](#)